



## ***SafeKids* Program**

**All NICA affiliated Leagues have adopted the *SafeKids* Program and this documents is enclosed to advise all Team Directors and coaches of the policy.**

The following constitute the policies of **National Interscholastic Cycling Association** with regard to awareness and prevention of abuse within our organization:

- **NICA** is committed to provide a safe environment and to prevent child abuse and sexual misconduct.
- **NICA** will make every reasonable effort to ensure that every person involved in coaching/training/managing a sport activity in our organization will abide by the *SafeKids* guidelines.
- **NICA** will make every reasonable effort to exclude any adult with a legally documented history of child abuse/molestation or any other conviction or record that would bring unnecessary risk to the health and safety of the participants of this organization.
- **NICA** will perform a criminal background check on every person in our organization.
- **NICA** will take appropriate action on all allegations of child abuse and/or sexual misconduct. All allegations will be reported immediately to the authorities for investigation and we will cooperate fully with any such investigation.

**Team directors, Head Coaches, Rider Leaders, and General Volunteers should be aware of the following policies:**

- Physical, mental, and verbal abuse of any of the participants, coaches, managers, employees, volunteers involved in our sponsored activities is not permitted.
- Inappropriate touching of any kind is forbidden.
- Providing more than one adult working at or overseeing every activity whenever possible and seek to avoid one-on-one situations. If a child needs special attention, it will be handled with the assistance or presence of another adult.
- Employees/coaches/trainers should not socialize with the participants outside of the sponsored activities of the organization.
- Employees/coaches/trainers should never ride alone with a child or participant in the car.
- Procedures will be established for employees/coaches/trainers to follow in the event a participant is stranded at an activity.



## SafeKids Program

- Parents are encouraged to attend sponsored activities
- It is the intent of the owner and management to deny a position to anyone convicted of a crime of violence or a crime against another person.

<p><b>If misconduct is reported or suspected contact:</b></p> <p>McKay Insurance Agency, Inc. 24 hours – 7 days a week Telephone: 1-800-942-0283 Facsimile: 1-641-828-2013 <a href="mailto:Insurance@mckayinsagency.com">Insurance@mckayinsagency.com</a></p>	<p><b>In case you experience a situation that could cause a claim to be made, do the following:</b></p> <hr/> <ol style="list-style-type: none"><li>1. Give immediate aid to all injured parties and protect any property from further damage or theft.</li><li>2. Notify local law enforcement department if the accident occurs on public roads or a law requires it.</li><li>3. Get the name, address and phone number of all witnesses.</li><li>4. Write down your description of what happened. Be complete and provide any information you feel will be beneficial.</li><li>5. Call McKay Insurance Agency, Inc. as soon as possible after the loss. You will need names, telephone numbers and addresses of injured, witnesses and race representative. You should have a complete description of the loss and the circumstances. File a “First Report of Occurrence” immediately.</li></ol>
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